UNIVERSITY INSTITUTE OF TECHNOLOGY
BURDWAN UNIVERSITY

Declaration for Availing Exemption and Deduction from Salary for F.Y. 2026-27 (A.Y 2027-28) for the Purpose of TDS

(1) Full Name:

Mr. /Mrs./Ms. .....(NEW/OLD)

Department ..... Designation .....

Contact No. ..... Male / Female.....

Email Id .....

(2) Income Tax Permanent A/c. (PAN) No. :(MANDATORY) Please provide Xerox of PAN Card.

Deduction available from salary income under chapter VI A in respect of payment:

Sr. No.	Description of Savings/ Expenses Incurred	Documents Required	Amount in Rs.
1	**House Rent Allowance - Sec. 10(13A) and rule 2A**	Original Rent Receipts every month (with Revenue Stamp above Rs.4999/-) or Rent Agreement. Receipt should contain PAN of Landlord if Rent for the year **exceeds one Lakh**.	
2	Contribution to **National Pension System** notified by Central Government-**80CCD(1)**	Copy of Payment Receipt / Passbook	
3	**National Pension System-80CCD(1B)**	Copy of Payment Receipt / Passbook	
4	Mediclaim – **80D (Self, Family & Parents)**	Mediclaim Policy Copy or Premium Certificate	
5	Mediclaim – **80D (Self, Family & Parents Sen. Citizen)**	Mediclaim Policy Copy or Premium Certificate	
6	Medical Expenditure for Himself, Family, Parents **(Sen. Citizen or not) (not having Mediclaim Policy) -80D**	Original Medical Bills .	
7	**Interest** on Housing Loan (**Loan taken prior to 01/04/99) -Sec.24(b)**	Certificate from Bank / Financial Institution	
8	**Interest** on Housing Loan **(Loan taken after 01/04/99)-Sec.24(b)**	Certificate from Bank / Financial Institution	
9	Expenditure on Maintainence or Medical treatment being Dependant with – Disability Rs. 75,000 – Several Disability Rs.1,25,000-**80DD**	Certificate from Prescribed Authority in Rule 11A Form No. 10-IA Sec. 80DD	
10	Expense on Dependent for Specified Disease **[Very Sen. Citizen ie., (80 years) Rs 80,000 for others Rs 40,000]-80DDB**	Prescription from Prescribed Authority in Rule 11DD Sec. 80 DDB	
11	Person with disability Rs. 75,000 – Severe disability Rs.1,25,000-**80U**	Certificate from Prescribed Authority as per Rule 11A Form No. 10-IA	
12	Donations -Section **80G**	Receipt from appropriate authority	

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Sr. No.	Description of Savings/ Expenses Incurred	Documents Required ;	Amount in Rs.
Deduction u/s 80C			
1	Public Provident Fund	Copy of Payment Receipt / Passbook	
2	Life Insurance Premium (beyond salary savings)	Copy of Premium Payment Receipt	
3	Repayment of Housing Loan **Principal**	Certificate from Bank / Financial Institution	
4	Mutual Fund (Equity) **(Sec. 10(23D))**	Statement of Holding	
5	NSC Purchased during the year	Copy of NSC Certificate/s	
6	Interest on NSC Purchased	Statement regarding date of purchase & amount	
7	Tuition Fees **(upto Two Children)**	Copy of Payment Receipt from School	
8	National Saving Scheme	Copy of NSS Certificate/s	
9	Tax Savings Fixed Deposit **(More than 5 Years)**	Copy of FD Receipt	
10	Sukanya Samriddhi Account	Copy of Deposit Receipt	

Any other income/s

1	Savings Bank Interest	Copy of Passbook	
2	Interest	Copy of documents from bank	
3	Exam. Remuneration / O.T. / H.A. Etc from B.U. Or from any other educational institution/s.	Copy of documents from B.U. Or from other institution/s	

DECLARATION

I, declare that the above statement is true to the best of my knowledge and belief. In the event of any change that may occur during the year pertaining to the informationgiven in the form, I undertake to inform the same to the university. Income Tax liability arising due to failure, if any, for not making / not intimating payment / investment made or proposed to be made by me and / or any wrong declaration would be my responsibility.

I further undertake to provide all documentary proofs of payment made by me before 11th December 2026 .

Date :

Signature of the Employee