



University Institute of Technology
The University of Burdwan
Golapbag (North), Burdwan- 713104

Ref. No. UIT/ICMCTI-2017(Pt-1)/14

Date: 08/03/2017

INVITATION FOR QUOTATION

University Institute of Technology, The University of Burdwan, Burdwan invites sealed quotation from eligible suppliers of food items for three days International Conference (ICMCTI-2017). Details are listed below.

Schedule of Conference : 23rd March, 2017 to 25th March, 2017
Venue : University Institute of Technology, The University of Burdwan,
Golapbag (North), Burdwan-713104

Date: 23/03/2017			
Sl. No.	Type	Items	Quantity
1.	Breakfast/Tiffin (to be served from 8:30 a.m using box packet/paper plate)	a. Sweet- Kaju Barfi (1 pc./head) b. Salted Kaju (10 pcs./head) c. Slice Cake (2 pcs/head) d. Mango Slice (1 no.) e. Bhujia (small- 1 packet/head) f. Biscuits (2 pcs/head) g. Tea (in a paper cup)	
2.	Lunch (to be served from 12:00 noon through buffet system) N.B: some parcels may be required.	a. Fine Rice/ Roti b. Salad c. Sukto d. Alu Bhaja e. Dal (Moong) f. Enchor Curry g. Chicken curry/Fish Curry/ Paneer Curry h. Chatni i. Papad j. Rasagolla (standard size- 1 pc./head) k. Ice cream (vanilla- 1 pc./head)	
3.	Tea (to be served from 3:30 p.m)	a. coffee b. Vegetable Chop (1/2 pcs.)	

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Date: 24/03/2017			
Sl. No.	Type	Items	Quantity
1.	Breakfast/Tiffin (to be served from 9:30 a.m using box packet/paper plate)	a. Kachouri (4 pcs/head) b. Aloor dum c. Sweets (1 pc/head) d. Tea e. Biscuits	
2.	Lunch (to be served from 12:30 noon through buffet system) N.B: some parcels may be required.	a. Fine Rice/ Roti b. Salad c. Alu Chips (Finger Chips) d. Mixed Dal e. Mixed Vegetable f. Vetki Paturi g. Rui Posto/ Enchor Kophta h. Chatnee i. Papad j. Rasagolla (standard size) k. Dahi	
3.	Tea (to be served from 3:30 p.m)	a. Black Tea (without milk) b. Biscuits	
4.	Dinner (to be served from 7:30 p.m)	a. Green salad b. Pomfret Fry/ Paneer Pasinda c. Masala Kulcha d. Benarasi Alur Dum e. Kashmiri Polao f. Chicken Do Piazza / Paneer Curry g. Hot Gulab Jamun h. Masala Cold Drink	

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 Phone : +91-0342-2558776,2558777,2558787,[O] ; Regr Office: 0342-2530300 (O), -2530526(R),
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Date: 25/03/2017			
Sl. No.	Type	Items	Quantity
1.	Breakfast/Tiffin (to be served from 9:30 a.m using box packet/paper plate)	a. Vegetable Sandwich (1 pc./head) b. Banana (1 pc./head) c. Apple (1 pc./head) d. Sweets (1 pc/head) e. Tea f. Biscuits	
2.	Lunch (to be served from 12:30 noon through buffet system) N.B: some parcels may be required.	a. Dramstick Chicken/ Paneer Chop b. Mutton Biryani / Veg. Fried Rice c. Chicken Chap / Nabaratan Korma d. Burani e. Phirni	
3.	Tea (to be served from 3:30 p.m)	a. Black Tea (without milk) b. Biscuits	

N.B: Drinking water (mineral water of reputed brand) should be provided by the supplier throughout the three days programme.

Before submission of quotation you may contact with the under mentioned persons of U.I.T for further clarification.

Amiyo Prasad Ghosh / Soumik Ghosh

1. Quotation,

- i. The contract shall be for **all item(s) against three days programme** as described above.
- ii. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- iii. All duties and other levies payable by the supplier under the contract shall be included in the unit price.
- iv. Applicable taxes shall be quoted separately for all items.
- v. The prices quoted by the supplier shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- vi. The Prices should be quoted in Indian Rupees only.

2. Each supplier shall **submit only one quotation.**

3. Quotation shall remain valid for a period not less than **50** days after the last date of quotation submission.

4. Evaluation of Quotations,

The organizer of the said conference will evaluate and compare the quotations determined to be substantially responsive

5. The Quotations would be evaluated **for all item(s) of the three days programme.**

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6. Award of contract:

The organizer of the said conference will award the contract to the supplier whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- i. Notwithstanding the above, the organiser of the conference reserves the right to accept or reject any quotations and to cancel the process and reject all quotations at any time prior to the award of contract.
- ii. The supplier whose quotation is accepted will be notified of the award of contract by the organiser of the conference prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the work order.

7. Payment shall be made in Indian Rupees as follows:

Payment will be made after satisfactory completion of the supply of items for three days programme.

8. You are requested to provide your offer latest by 15:00 hours on 17-03-2017.

9. Sealed quotation to be submitted/ delivered at the address mentioned below,

The Principal
University Institute of Technology
The University of Burdwan
Golapbag (North), Burdwan- 713104

We look forward to receive your quotation and thank you for your interest in this project.

sd/-

sd/-

Prof. Bibhas Kr. Pramanik
Prof. & In-charge, ECE & AEIE Dept.,
Coordinator, TEQIP-II,
UIT, B.U

Dr. Apurba Kr. Ghosh
Teacher In-charge
UIT, B.U

sd/-

sd/-

Dr. Souvik Bhattacharyya
Assistant Professor &
In-charge, CSE/IT Dept., U.I.T, B.U
Jt. Convenor, ICMCTI-2017

Dr. Kousik Ghosh
Assistant Professor,
General Sc. Dept., U.I.T, B.U
Jt. Convenor, ICMCTI-2017

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